

Checkout

CHECKOUT

Once all the details have been added, the cart can be processed to the Checkout. From the Order Summary select "Proceed to Checkout".

[Proceed to Checkout](#)

Order Summary

| | |
|------------------------|----------|
| Subtotal | \$207.18 |
| Discount (aanz_10%off) | -\$20.72 |
| Tax | \$27.97 |

| | |
|-------------|-----------------|
| Order Total | \$214.43 |
|-------------|-----------------|

[Proceed to Checkout](#)

Once selected, the Check Out page will open onto the Shipping page.

1 Shipping 2 Review & Payments

Checkout

Select Shipping Address

+ Add new shipping address Manage Addresses

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Order Summary

| | |
|--------------------|----------------|
| Cart Subtotal | \$37.25 |
| Tax | \$5.59 |
| Order Total | \$42.84 |

1 Item in Cart

View and Edit Cart

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

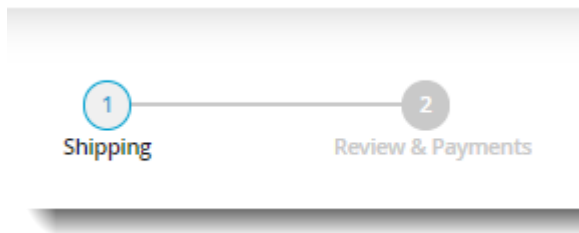
MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Next

The Checkout is divided into two pages:

- Shipping
- Review and Payment

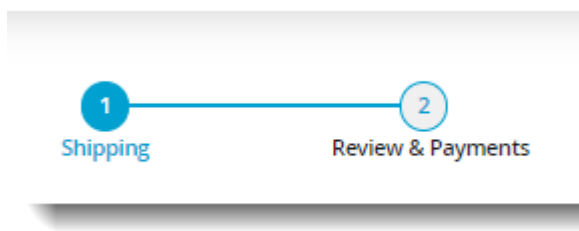
Users will firstly be directed to the Shipping page, where addresses, methods of shipment and order review can occur, and totals viewed. This will be indicated at the top of the page by the lighted icon "Shipping"



If there are no further changes to be made, select "Next" from the bottom of the page to move onto the Review and Payment page

Next

Users will then be directed to the Review and Payment page, where billing information and order review can occur, and totals viewed. This will be indicated at the top of the page by the lighted icon "Review and Payment"



If it is necessary to return to the Current Cart, simply select "View and Edit Cart" from the top right hand corner of the Check Out page

View and Edit Cart

Checkout - Shipping

SHIPPING

The Shipping page of the Checkout is where the user will check and amend if required the following:

ASSA ABLOY
Opening Solutions

1

Shipping

2

Review & Payments

Checkout

Select Shipping Address

+ Add new shipping address

Manage Addresses

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Order Summary

| | |
|--------------------|----------------|
| Cart Subtotal | \$37.25 |
| Tax | \$5.59 |
| Order Total | \$42.84 |

1 Item in Cart

View and Edit Cart

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Next

Shipping Address

Select Shipping Address

[+ Add new shipping address](#) [Manage Addresses](#)

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Shipping Information

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Order Summary

Order Summary

| | |
|---------------|----------------|
| Cart Subtotal | \$37.25 |
| Tax | \$5.59 |
| Order Total | \$42.84 |

Items in Cart

1 Item in Cart ~

View and Edit Cart

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

View and Edit Cart

If there are no further changes to be made, select "Next" from the bottom of the page to move onto the Review and Payment page

Next

Checkout - Shipping - Select Shipping Address

SHIPPING ADDRESS

The Shipping (delivery) Address is displayed at the top of the Checkout page and will default based on the ASSA ABLOY eShop account profile.

1 Shipping 2 Review & Payments

Checkout

Select Shipping Address

+ Add new shipping address Manage Addresses

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Order Summary

| | |
|--------------------|----------------|
| Cart Subtotal | \$37.25 |
| Tax | \$5.59 |
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1 Item in Cart

View and Edit Cart

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Next

Your Shipping Address will automatically default from the address set as the Default Shipping Address in the My Account - Address Book. To update the Default Shipping Address please contact your ASSA ABOY sales team.



My Account

Account Information

Address Book

Order History

Favourites

Saved Carts

Orders to Approve

Company Profile

Company Structure

Company Users

Roles and Permissions

Engraving List

Restricted Profile

Email Preferences

Newsletter Subscriptions

My Account Overview

Account Information

ASSA ABLOY Administrator
aanz.axsupport@assaabloy.com
ASSA ABOY SALES REP (ESHOP)

[Edit](#) | [Change Password](#)

Email Preferences

Please set your email preferences [here](#)

Address Book

[Manage Address Book](#)

Default Billing Address

ASSAABLOY NZ
P O BOX 100-381 NORTH SHORE MAIL CENTRE
AUCKLAND, 0745
New Zealand

Default Shipping Address

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

SELECT SHIPPING ADDRESS

If multiple addresses are stored against the users Address Book, then an alternative Shipping Address can be selected.

To select an alternative Shipping Address from the Address Book, select the drop down menu, and search for the required Shipping Name. The Shipping Address names will be displayed for selection in alphanumeric order.

Select Shipping Address

[+ Add new shipping address](#)

WINDOWMAKERS



Bob's Building Yard

Downtown

WINDOW WASHERS

WINDOW WASHERS Yard

WINDOWS

Once a selection has been the Shipping Address will be updated. Check the selected Shipping Address details are correct.

Select Shipping Address

[+ Add new shipping address](#)

Bob's Building Yard



Bob's Building Yard
6A Armstrong Road,Albany
Auckland, 12345
New Zealand
[094489188](#)

If the Order is to be collected please select the collect Shipping Method and select or create a collect address as per the below format. If a collect address is not populated the Order may be couriered at a cost. This address can be saved for future use by the User.

Select Shipping Address

[+ Add new shipping address](#)

WINDOW WASHERS - COLLECTING



WINDOW WASHERS - COLLECTING

CUSTOMER TO COLLECT

AUCKLAND, 12345

New Zealand

ADD NEW SHIPPING ADDRESS

If an existing Shipping Address is incorrect or the desired Shipping Address is not available on the drop down menu, a new Shipping Address unique to the current user can be created. From the Select Shipping Address select "Add New Shipping Address"

Select Shipping Address

[+ Add new shipping address](#)

Bob's Building Yard



Bob's Building Yard
6A Armstrong Road, Albany
Auckland, 12345
New Zealand
[094489188](#)

The Shipping Address form will open. Fields marked with a red * are compulsory

×

Shipping Address

First Name *

ASSA ABLOY

Last Name *

Administrator

Company

Street Address

City

State/Province

Please select a region, state or province.

▼

Zip/Postal Code *

0632

Country *

New Zealand

▼

Phone Number

☒ Save in address book

Ship here

Cancel

FIRST NAME

This will default to the current users First Name as stored in the My Account section, but can be amended to the actual receivers name. in the case of drop shipments to third parties, this will assist the courier to deliver correctly.

First Name *

ASSA ABLOY

LAST NAME

This will default to the current users Last Name as stored in the My Account section, but can be amended to the actual receivers name. in the case of drop shipments to third parties, this will assist the courier to deliver correctly.

Last Name *

Administrator

COMPANY

Enter the name of the delivery recipient, either the individual person's name or business name

Company

STREET ADDRESS

In line one enter the business unit, street number and street name

In line two enter the suburb or area

Street Address

CITY

Enter the city

City

STATE/PROVINCE

This field is not required, and no information entered here will appear on the order

State/Province

Please select a region, state or province.



ZIP/POSTAL CODE

Enter the New Zealand post code. These can be found on this website <https://www.nzpost.co.nz/tools/address-postcode-finder> and will streamline the delivery

Zip/Postal Code*
0632

COUNTRY

This will always default to New Zealand and cannot be changed

Country*
New Zealand

PHONE NUMBER

Enter a contact telephone, this will assist any couriers in locating the correct delivery address if there are any issues

Phone Number

By default the "Save In Address Book" will be checked "Yes" and the Shipping Address will be stored for later use by the specific User who created it. Only Shipping Addresses created during Checkout or from Manage Addresses can be edited or removed by users.

☒ Save in address book

To not save the Shipping Address, uncheck the box to select "No"

☐ Save in address book

Once all changes are made the user selects "Ship Here" to confirm

Ship here

To exit without setting the Shipping Address select "Cancel"

Cancel

The new address will be displayed as the Shipping Address for the Current Cart

Select Shipping Address

[+ Add new shipping address](#)

WINDOW WASHERS - COLLECTING



WINDOW WASHERS - COLLECTING

CUSTOMER TO COLLECT

AUCKLAND, 12345

New Zealand

MANAGE ADDRESSES

Alternatively users can select "Manage Addresses" and be navigated directly to the My Account - Address Book where Shipping Address can also be maintained.

Select Shipping Address

[+ Add new shipping address](#)

Bob's Building Yard



Bob's Building Yard
6A Armstrong Road, Albany
Auckland, 12345
New Zealand
094489188

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

[View and Edit Cart](#)

If there are no further changes to be made, select "Next" from the bottom of the page to move onto the Review and Payment page

[Next](#)

Checkout - Shipping - Shipping Information

Shipping Information

This is the default name and contact telephone of the User who created the Current Cart and can be amended for drop shipments to assist with accurate delivery.

1 Shipping 2 Review & Payments

Checkout

Select Shipping Address

+ Add new shipping address Manage Addresses

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Order Summary

Cart Subtotal

Tax

Order Total

\$

\$42

1 Item in Cart

View and Edit Cart

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Next

These are compulsory fields. To edit simply select the field and over type the data in the field

Shipping information

Contact Name*

ASSAABLOY DEMO

Phone Number*

094489188

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

[View and Edit Cart](#)

If there are no further changes to be made, select "Next" from the bottom of the page to move onto the Review and Payment page

[Next](#)

Checkout - Shipping - Shipping Methods

Shipping Methods

These are the available methods and terms for the delivery. These will be used as a basis for selecting the delivery option when the order is despatched, however depending on the size and/or weight of the order, it may be necessary for the ASSA ABLOY Despatch team to select an alternative carrier, and this will be reflected on your Delivery Note

1 Shipping 2 Review & Payments

Checkout

Select Shipping Address

+ Add new shipping address Manage Addresses

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Order Summary

Cart Subtotal

Tax

Order Total

\$

\$42

1 Item in Cart

View and Edit Cart

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Next

The Shipping Methods are a drop down box of available options. The default value for Shipping Methods will be "Mode and Terms will be Taken from your Account Settings" where your ASSA ABLOY account settings will determine the Shipping Methods upon receipt of the order.

To change the Shipping Methods open the drop down box and select the required Shipping Method from the list

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT ✓

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNTS DEFAULT SETTINGS

NEW ZEALAND COURIERS#SEND WHEN COMPLETE
UNSPECIFIED#CHARGE AND DELIVER FORWARD MONTH
UNSPECIFIED#CHARGE AND DELIVER 1ST OF MONTH
UNSPECIFIED#AS AVAILABLE
TOTAL SEND WHEN COMPLETE#SEND WHEN COMPLETE
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#SEND WHEN COMPLETE
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#CHARGE AND DELIVER FORWARD MONTH
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#CHARGE AND DELIVER 1ST OF MONTH
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#AS AVAILABLE
NEW ZEALAND COURIERS#CHARGE AND DELIVER FORWARD MONTH
COURIER POST#AS AVAILABLE
NEW ZEALAND COURIERS#CHARGE AND DELIVER 1ST OF MONTH
NEW ZEALAND COURIERS#AS AVAILABLE
CASTLE PARCELS#SEND WHEN COMPLETE
CASTLE PARCELS#CHARGE AND DELIVER FORWARD MONTH
CASTLE PARCELS#CHARGE AND DELIVER 1ST OF MONTH
CASTLE PARCELS#AS AVAILABLE
COURIER POST#SEND WHEN COMPLETE
COURIER POST#CHARGE AND DELIVER FORWARD MONTH

This will then be confirmed on the Sales Order Confirmation PDF you receive via email. If you are unsure of any Shipping Method please contact your ASSA ABLOY sales team.

If the Order is to be collected please select one of the "Collect" Shipping Methods offered and select or create a collect address as per the below format. If a collect address is not populated the Order may be couriered at a cost. This address can be saved for future use by User.

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT ✓

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNTS DEFAULT SETTINGS

NEW ZEALAND COURIERS#SEND WHEN COMPLETE
UNSPECIFIED#CHARGE AND DELIVER FORWARD MONTH
UNSPECIFIED#CHARGE AND DELIVER 1ST OF MONTH
UNSPECIFIED#AS AVAILABLE
TOTAL SEND WHEN COMPLETE#SEND WHEN COMPLETE
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#SEND WHEN COMPLETE
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#CHARGE AND DELIVER FORWARD MONTH
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#CHARGE AND DELIVER 1ST OF MONTH
COLLECT - STANDARD (MIN 4 HRS NO SURCHARGE)#AS AVAILABLE
NEW ZEALAND COURIERS#CHARGE AND DELIVER FORWARD MONTH
COURIER POST#AS AVAILABLE
NEW ZEALAND COURIERS#CHARGE AND DELIVER 1ST OF MONTH
NEW ZEALAND COURIERS#AS AVAILABLE
CASTLE PARCELS#SEND WHEN COMPLETE
CASTLE PARCELS#CHARGE AND DELIVER FORWARD MONTH
CASTLE PARCELS#CHARGE AND DELIVER 1ST OF MONTH
CASTLE PARCELS#AS AVAILABLE
COURIER POST#SEND WHEN COMPLETE
COURIER POST#CHARGE AND DELIVER FORWARD MONTH

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

[View and Edit Cart](#)

If there are no further changes to be made, select "Next" from the bottom of the page to move onto the Review and Payment page

[Next](#)

Checkout - Shipping - Order Summary

ORDER SUMMARY

At the right of the order can be found the Order Summary, showing the Subtotal, Cart Coupon Discounts, GST and the Order Total. This will carry over from the Current Cart view, and will carry over into the Review and Payment page.

1 Shipping 2 Review & Payments

Checkout

Select Shipping Address

+ Add new shipping address Manage Addresses

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Order Summary

| | |
|--------------------|----------------|
| Cart Subtotal | \$37.25 |
| Tax | \$5.59 |
| Order Total | \$42.84 |

1 Item in Cart

View and Edit Cart

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Next

The order summary will show the up to four fields relating to the overall order values.

Order Summary

| | |
|------------------------|----------|
| Cart Subtotal | \$207.18 |
| Discount (aanz_10%off) | -\$20.72 |
| Tax | \$27.97 |

| | |
|-------------|-----------------|
| Order Total | \$214.43 |
|-------------|-----------------|

Cart Subtotal

This is the total value of the order before applying any Tax or cart Promotion Codes. Promo discounts on items, sales agreements and quotes are applied at the individual item level and so are included in the Cart Subtotal.

Order Summary

| | |
|------------------------|----------|
| Cart Subtotal | \$207.18 |
| Discount (aanz_10%off) | -\$20.72 |
| Tax | \$27.97 |

| | |
|-------------|-----------------|
| Order Total | \$214.43 |
|-------------|-----------------|

Discount

If a cart Promotion Code has been applied on the Current Cart, the value and name of the Promotion Cart will be displayed under the Discount.

| | |
|------------------------|-----------------|
| Order Summary | |
| Cart Subtotal | \$207.18 |
| Discount (aanz_10%off) | -\$20.72 |
| Tax | \$27.97 |
| <hr/> | |
| Order Total | \$214.43 |

Tax

This is the GST applicable on the Cart Subtotal after Discounts have been applied

| | |
|------------------------|-----------------|
| Order Summary | |
| Cart Subtotal | \$207.18 |
| Discount (aanz_10%off) | -\$20.72 |
| Tax | \$27.97 |
| <hr/> | |
| Order Total | \$214.43 |

Order Total

This will be the final order value, Cart Subtotal less Discount plus Tax and will only change if your order is amended by the ASSA ABLOY Customer Services team. If that occurs, this order will be updated by a Sales Order Confirmation containing those changes.

| | |
|------------------------|-----------------|
| Order Summary | |
| Cart Subtotal | \$207.18 |
| Discount (aanz_10%off) | -\$20.72 |
| Tax | \$27.97 |
| <hr/> | |
| Order Total | \$214.43 |

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

[View and Edit Cart](#)

If there are no further changes to be made, select "Next" from the bottom of the page to move onto the Review and Payment page

[Next](#)

Checkout - Shipping - Items in Cart

ITEMS IN CART

The total number of items lines ordered will be shown as the Item in Cart beneath the Order Summary

1 Shipping 2 Review & Payments

Checkout

Select Shipping Address

+ Add new shipping address Manage Addresses

ASSAABLOY NZ

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

Order Summary

| | |
|--------------------|----------------|
| Cart Subtotal | \$37.25 |
| Tax | \$5.59 |
| Order Total | \$42.84 |

1 Item in Cart

View and Edit Cart

Shipping information

Contact Name*

ASSA ABLOY Administrator

Phone Number*

Shipping Methods

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNT

Next

This is a collapsed view of the Current Cart as processed to the checkout.

5 Items in Cart ▾

View and Edit Cart


To view these items, Users select the drop down arrow to expand the view. This will carry over into the Review and Payment page.


5 Items in Cart ▾

View and Edit Cart

Once expanded Users can navigate up and down using the side bar

5 Items in Cart ▲

1.  **240B**
STYLELINE 2 D/TONGUE
F/FIX RH 320.00 BLACK
904-85396
Qty:1
\$4.57

2.  **LRF805/70SC**
LW SQ END FURN LEVER
SATIN CHROME
Qty:1
\$51.00


3.  **LRF805/20SC**

View and Edit Cart


Basic information such will be displayed such as:

- Line Number
- Item SKU
- Product name
- Colour Instructions
- Keying Instructions
- Ordered Quantity
- Line total

7 Items in Cart ^



HDL/PULL 320.00
BLACK 904-85396
Keying Info: RANDOM
Qty:1
\$68.14

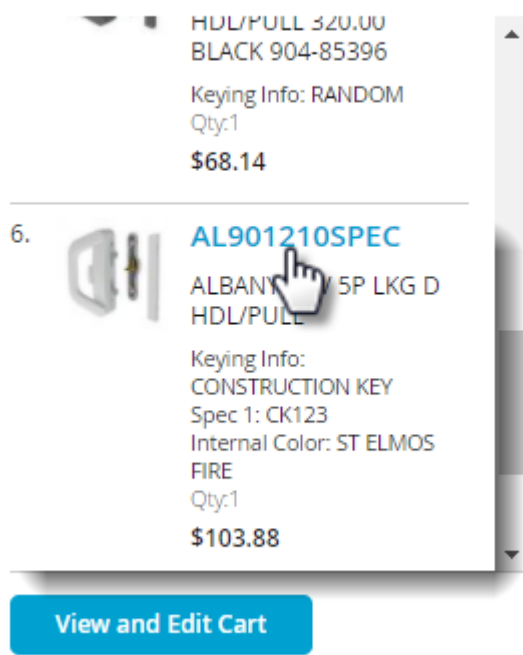
6. 

AL901210SPEC
ALBANY EDV 5P LKG D
HDL/PULL
Keying Info:
CONSTRUCTION KEY
Spec 1: CK123
Internal Color: ST ELMOS
FIRE
Qty:1
\$103.88


View and Edit Cart

Users can also view product information by selecting the SKU which will navigate the user to the Product Display Page (PDP)

7 Items in Cart ^



HDL/PULL 320.00
BLACK 904-85396
Keying Info: RANDOM
Qty:1
\$68.14

6.  **AL901210SPEC**
ALBANY 5P LKG D
HDL/PULL
Keying Info:
CONSTRUCTION KEY
Spec 1: CK123
Internal Color: ST ELMOS
FIRE
Qty:1
\$103.88

[View and Edit Cart](#)

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

[View and Edit Cart](#)

If there are no further changes to be made, select "Next" from the bottom of the page to move onto the Review and Payment page

[Next](#)

Checkout - Review and Payment

The Review and Payment page of the Checkout is where the user will check and amend if required the following:



Checkout

Billing Information

| | |
|------------------------|----------|
| Order Summary | |
| Cart Subtotal | \$327.25 |
| Discount (aanz_10%off) | -\$32.72 |
| Tax | \$4.35 |
| <hr/> | |
| Order Total | \$338.88 |

Back to Shipping

Place Order

7 Items in Cart

View and Edit Cart

Billing Information

Billing Information

Bob's Building Yard

6A Armstrong Road,Albany

Auckland, 12345

New Zealand

Order Summary

| | |
|---------------|---------|
| Order Summary | |
| Cart Subtotal | \$37.25 |
| Tax | \$5.59 |
| <hr/> | |
| Order Total | \$42.84 |

Items in Cart

1 Item in Cart ~

View and Edit Cart

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

View and Edit Cart

If there are no further changes to be made, select "Place Order" from the bottom of the page to move onto the Review and Payment page

Place Order

Alternatively select "Back to Shipping" to return to the Shipping page to make amendments to the Shipping details.

Back to Shipping

Checkout - Review and Payment - Billing Information

BILLING INFORMATION

The Billing (invoice) Address is displayed at the top of the Checkout page and will default based on the ASSA ABLOY eShop account profile.



Checkout

Billing Information

Bob's Building Yard
6A Armstrong Road,Albany
Auckland, 12345
New Zealand

Order Summary

| | |
|------------------------|----------------|
| Cart Subtotal | \$327 |
| Discount (aanz_10%off) | -\$32 |
| Tax | \$44 |
| Order Total | \$338.5 |

[Back to Shipping](#)[Place Order](#)

7 Items in Cart

[View and Edit Cart](#)

Your /Billing Address will automatically default from the address set as the Default Billing Address in the Address Book of My Account. To update the Default Billing Address please contact your ASSA ABOY sales team.



My Account

Account Information

Address Book

Order History

Favourites

Saved Carts

Orders to Approve

Company Profile

Company Structure

Company Users

Roles and Permissions

Engraving List

Restricted Profile

Email Preferences

Newsletter Subscriptions

My Account Overview

Account Information

ASSA ABLOY Administrator
aanz.axsupport@assaabloy.com
ASSA ABOY SALES REP (ESHOP)

[Edit](#) | [Change Password](#)

Email Preferences

Please set your email preferences [here](#)

Address Book

[Manage Address Book](#)

Default Billing Address

ASSAABLOY NZ
P O BOX 100-381 NORTH SHORE MAIL CENTRE
AUCKLAND, 0745
New Zealand

Default Shipping Address

ASSAABLOY NZ
6 ARMSTRONG ROAD ALBANY
AUCKLAND, 0632
New Zealand

To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

View and Edit Cart

If there are no further changes to be made, select "Place Order" from the bottom of the page to move onto the Review and Payment page

Place Order

Alternatively select "Back to Shipping" to return to the Shipping page to make amendments to the Shipping details.

[Back to Shipping](#)

Checkout - Review and Payment - Order Summary

ORDER SUMMARY

At the right of the order can be found the Order Summary, showing the Subtotal, Cart Coupon Discounts, GST and the Order Total. This will carry over from the Current Cart view and Shipping pages.

ASSA ABLOY
Opening Solutions



Checkout

Billing Information

Bob's Building Yard
6A Armstrong Road, Albany
Auckland, 12345
New Zealand

Order Summary

Cart Subtotal

Discount (aanz_10%off)

Tax

Order Total **\$3**

[Back to Shipping](#)

[Place Order](#)

7 Items in Cart

[View and Edit Cart](#)

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Order Summary

| | |
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Cart Subtotal

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Discount

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| <hr/> | |
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Tax

This is the GST applicable on the Cart Subtotal after Discounts have been applied

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Order Total

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| Order Summary | |
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| <hr/> | |
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To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

[View and Edit Cart](#)

If there are no further changes to be made, select "Place Order" from the bottom of the page to move onto the Review and Payment page

[Place Order](#)

Alternatively select "Back to Shipping" to return to the Shipping page to make amendments to the Shipping details.

[Back to Shipping](#)

Checkout - Review and Payment - Items in Cart

ITEMS IN CART

The total number of items lines ordered will be shown as the Item in Cart beneath the Order Summary



Checkout

Billing Information

Bob's Building Yard
6A Armstrong Road, Albany
Auckland, 12345
New Zealand

Order Summary

| | |
|------------------------|-----------------|
| Cart Subtotal | \$327.10 |
| Discount (aanz_10%off) | -\$32.71 |
| Tax | \$44.16 |
| Order Total | \$338.55 |

[Back to Shipping](#)[Place Order](#)

7 Items in Cart ▾

[View and Edit Cart](#)

This is a collapsed view of the Current Cart as processed to the checkout.

5 Items in Cart ▾

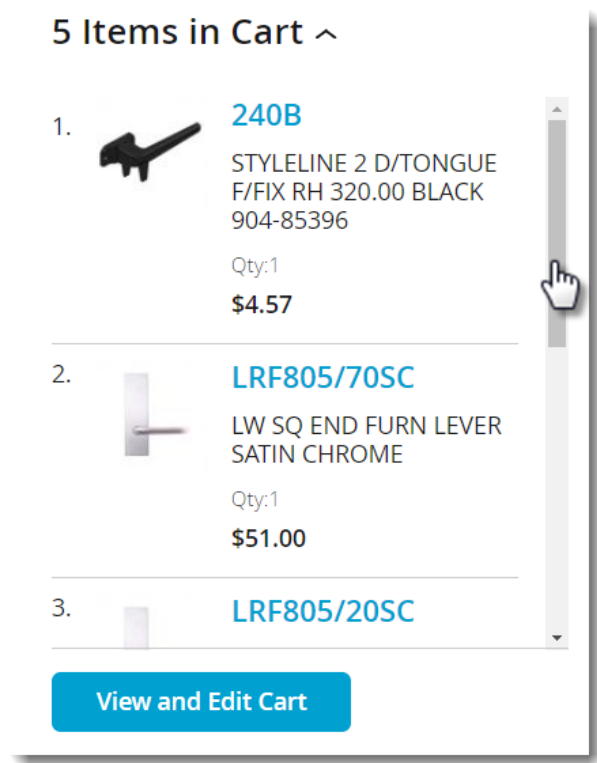
[View and Edit Cart](#)

To view these items, Users select the drop down arrow to expand the view. This will carry over into the Review and Payment page.

5 Items in Cart ▾

[View and Edit Cart](#)

Once expanded Users can navigate up and down using the side bar



Basic information such will be displayed such as:

- Line Number
- Item SKU
- Product name
- Colour Instructions
- Keying Instructions
- Ordered Quantity
- Line total

7 Items in Cart ^



HDL/PULL 320.00
BLACK 904-85396

Keying Info: RANDOM
Qty:1

\$68.14

6.



AL901210SPEC

ALBANY EDV 5P LKG D
HDL/PULL

Keying Info:
CONSTRUCTION KEY
Spec 1: CK123
Internal Color: ST ELMOS
FIRE
Qty:1

\$103.88

[View and Edit Cart](#)

Users can also view product information by selecting the SKU which will navigate the user to the Product Display Page (PDP)

7 Items in Cart ^



HDL/PULL 320.00
BLACK 904-85396

Keying Info: RANDOM
Qty:1

\$68.14

6.



AL901210SPEC

ALBANY EDV 5P LKG D
HDL/PULL

Keying Info:
CONSTRUCTION KEY
Spec 1: CK123
Internal Color: ST ELMOS
FIRE
Qty:1

\$103.88

[View and Edit Cart](#)

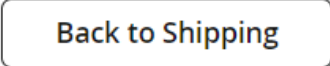
To edit the cart, or review in more detail, select "View and Edit Cart" to return to the Current Cart

A blue rectangular button with rounded corners and a subtle drop shadow, containing the text "View and Edit Cart" in white.

If there are no further changes to be made, select "Place Order" from the bottom of the page to move onto the Review and Payment page

A blue rectangular button with rounded corners and a subtle drop shadow, containing the text "Place Order" in white.

Alternatively select "Back to Shipping" to return to the Shipping page to make amendments to the Shipping details.

A white rectangular button with rounded corners, a thin black border, and a subtle drop shadow, containing the text "Back to Shipping" in black.

Checkout - Order Confirmation

Order Confirmation

Once you have selected "Place Order" you will be navigated to the Confirmation page.



Confirmation

Thank you for your order

Your order number is: 15000000736.

We will email you an order confirmation with details and tracking info.

[Continue Shopping](#)

The confirmation page will display your ASSA ABLOY eShop Order Number. This will be used within the ASSA ABLOY ERP as the Customer Requisition allowing you to track and enquire about your order. Please quote this number when contacting the ASSA ABLOY Sales Team about your orders.

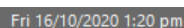
Confirmation

Thank you for your order

Your order number is: 15000000736.

We will email you an order confirmation with details and tracking info.

An email notification of the order submission to ASSA ABLOY will be emailed to the company User advising the order has been receipted, with processing pending.



[EXT] NewZealand Order 15000000739 Submitted

To ■ Drummond, Campbell

 If there are problems with how this message is displayed, [click here to view it in a web browser.](#)

Bing Maps

*** Please use caution this is an externally originating email. ***



Thank you for ordering from ASSA ABLOY New Zealand. Your order number 15000000739 has now been submitted to ASSA ABLOY New Zealand for processing and you will shortly receive an order confirmation. If you have any questions or concerns about your order, you can contact us by email at nzsales@assaabloy.com or by phone at 09-448-9188. Thanks again for shopping with ASSA ABLOY New Zealand.

Order Details

Order Number: 15000000739

Order Date: Oct 16, 2020

Purchase Order Number: BOB THE BUILDER

Company Account: FMA308

Shipping Information

Shipping Address:

Bob's Building Yard
6A Armstrong Road
Albany
Auckland, 12345
New Zealand
T: [094489188](tel:094489188)

Shipping Method:

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNTS DEFAULT SETTINGS

Additional Ship To Contact Details

Bob Builder
094489169

| Product | Qty | Each | Status | Total |
|---|-----|---------|-----------|----------|
| RIM NIGHTLATCH BODY W/O CYL BR BROWN 170BR | 10 | \$16.48 | Submitted | \$164.80 |

| | |
|---------------------------|-----------------|
| Order Subtotal: | \$164.80 |
| Total discounts on order: | -\$16.48 |
| Tax: | \$22.25 |
| Order Total: | \$170.57 |

Billing Information

Billing Address:

New Zealand

Billing Method: Invoice

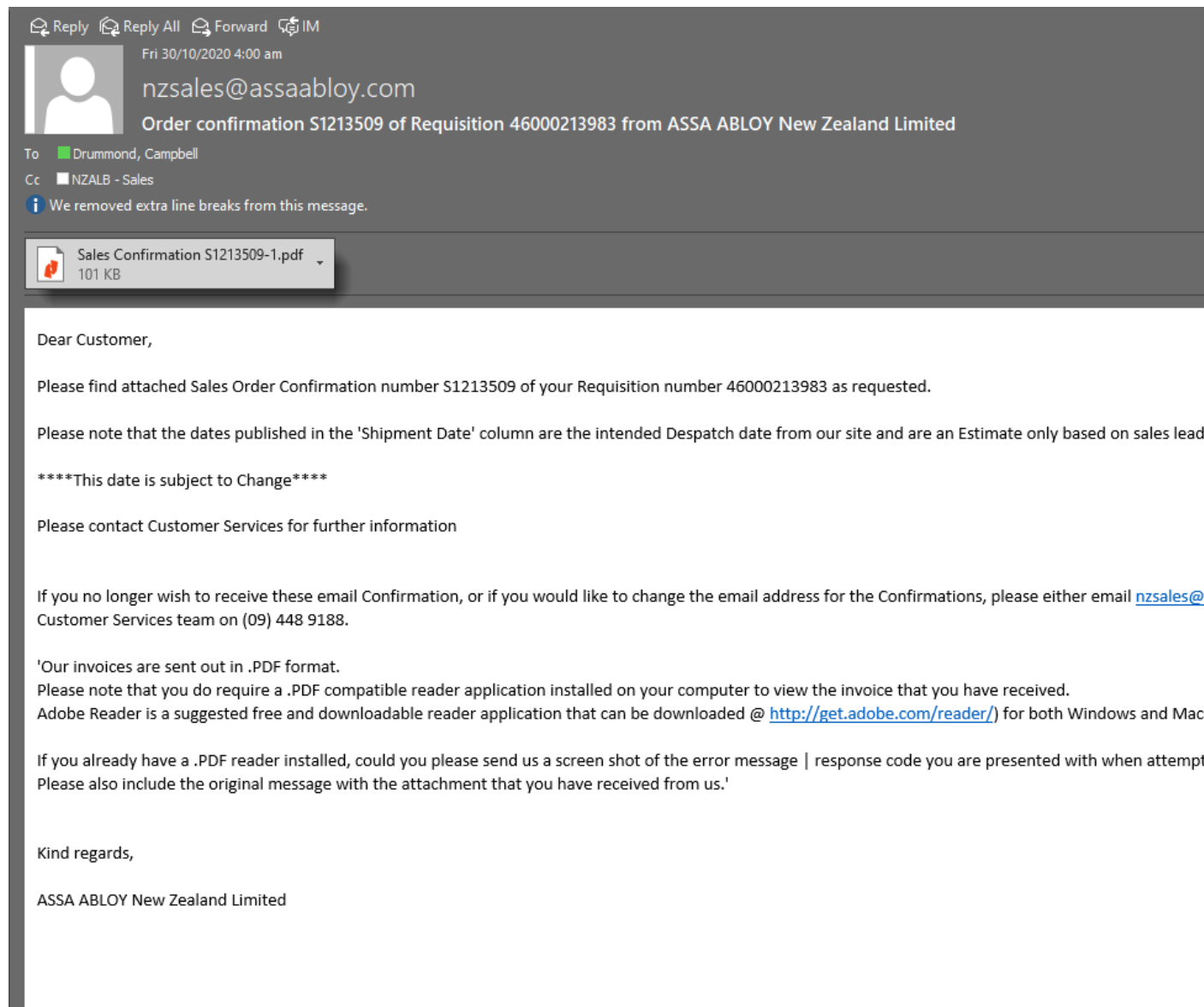
Amount: \$170.57

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ASSA ABLOY
Opening Solutions

Once the order has been received and processed by ASSA ABLOY two emails will be issued.

One will contain the PDF copy of the ASSA ABLOY ERP Sales Order Confirmation to those users registered on the account as recipients of Sales Order Confirmations. The user who placed the order will not necessarily be a member of that group. This confirmation should be checked to confirm the details are correct. If there are any issues please contact your ASSA ABLOY sales team.



A further Sales Order Confirmation email will be issued to the company User who processed the order.

ASSA ABLOY New Zealand Ltd.
PO Box 100407, North Shore
Auckland 0745
New Zealand
GST Reg. No. 80-403-503

Tel: 09 448 9188
Fax: 0800 456 257
Email: nzsales@assaabloy.com
www.assaabloy.co.nz

CONFIRMATION

Customer Account No:
Store:
Delivery Contact:
Delivery Name:
Customer Address:

Sales Order No:
Date:
Sales Order Confirmation:
Requisition No:
Your Reference:

S1213509
29/10/2020
S1213509-1
46000213983

Sales Taker:
Mode of Delivery:
Terms of Delivery:
Project ID:
Discount Code:

| Item number | Item description | Qty Ordered | Qty Cancelled | Qty Shipped | Qty Reminder | UOM | Unit Price | Discount |
|-------------------|----------------------------------|-------------|---------------|-------------|--------------|-----|------------|----------|
| SYSEM/250/EG 1 | YALE CERTIFIED SAFE HOME | 100 | 0 | 0 | 100 | EA | 321 | 0 |
| SYSEM/520/EG 1 | YALE CERTIFIED SAFE PROFESSIONAL | 1 | 0 | 0 | 1 | EA | 495 | 0 |
| SYSEM/520/EG 1 | YALE CERTIFIED SAFE PROFESSIONAL | 1 | 0 | 0 | 1 | EA | 495 | 0 |
| SYSEM/400/EG 1 | YALE CERTIFIED SAFE OFFICE | 1 | 0 | 0 | 1 | EA | 417 | 0 |
| SYSEM/250/EG 1 | YALE CERTIFIED SAFE HOME | 1 | 0 | 0 | 1 | EA | 321 | 0 |
| SYLEM/200/EG 1 | YALE CERTIFIED SAFE LAPTOP | 1 | 0 | 0 | 1 | EA | 369 | 0 |
| SYSEM/400/EG 1 | YALE CERTIFIED SAFE OFFICE | 1 | 0 | 0 | 1 | EA | 417 | 0 |
| SYSEM/520/EG 1 | YALE CERTIFIED SAFE PROFESSIONAL | 1 | 0 | 0 | 1 | EA | 495 | 0 |
| SYSEM/250/EG 1 | YALE CERTIFIED SAFE HOME | 1 | 0 | 0 | 1 | EA | 321 | 0 |

| Additional Charges | Total (Ex. GST) |
|--------------------|-----------------|
| 0 | 125,889. |

INTERLOCK™



HENDERSON



The eShop order will then record the ASSA ABLOY issued Sales Order number for reference against the ASSA ABLOY eShop order.

The User who created the order will also receive shipment notification emails advising the shipment details as the items are despatched from the ASSA ABLOY distribution centre. The PDF of the Shipment can be viewed under My Account - Order History

Reply Reply All Forward IM



Fri 25/09/2020 10:09 am

ASSA ABLOY Opening Solutions <noreply@assaabloyopeningsolutions.nz>

[EXT] Order 15000000717 shipped

To Drummond, Campbell

If there are problems with how this message is displayed, click here to view it in a web browser.

Bing Maps

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ASSA ABLOY

Opening Solutions

Thank you for ordering from ASSA ABLOY New Zealand. Your order number 15000000717 has now been shipped under delivery note number **SDN1525388**. If you have any questions or concerns about your order, you can contact us by email at nzsales@assaabloy.com or by phone at 09-448-9188. Thanks again for shopping with ASSA ABLOY New Zealand.

Order Details

Order Number: 15000000717

Order Date: Sep 24, 2020

Purchase Order Number:

Company Account:

ASSA ABLOY Shipment Number: SDN1525388

ASSA ABLOY Order Number: S1212809

Shipping Information

Shipping Address:

Shipping Method:

MODE AND TERMS WILL BE TAKEN FROM YOUR ACCOUNTS DEFAULT SETTINGS

Additional Ship To Contact Details

Bob Builder

094489169

| Product | Qty | Each | Status | Total |
|--|-----|---------|---------|---------|
| PARADIGM DEADBOLT ROUND ROSE UNIVERSAL PACK L005/B1EVBDP | 1 | \$96.20 | Shipped | \$96.20 |

Billing Information

Billing Address:

Billing Method: Invoice

Amount: \$110.63

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ASSA ABLOY
Opening Solutions

The User who created the order will also receive invoice notification emails advising the invoice details as the items are invoiced from the ASSA ABLOY finance team. The PDF of the Invoice can be viewed under My Account - Order History

Reply Reply All Forward IM



Thu 24/09/2020 9:12 am

ASSA ABLOY Opening Solutions <noreply@assaabloyopeningsolutions.nz>

[EXT] Order 15000000713 invoiced

To Drummond, Campbell

If there are problems with how this message is displayed, click here to view it in a web browser.

Bing Maps

*** Please use caution this is an externally originating email. ***

ASSA ABLOY

Opening Solutions

Thank you for ordering from ASSA ABLOY New Zealand. Your order number 15000000713 has now been billed under invoice number **IN01439946**. If you have any questions or concerns about your order, you can contact us by email at nzsales@assaabloy.com or by phone at 09-448-9188. Thanks again for shopping with ASSA ABLOY New Zealand.

Order Details

Order Number: 15000000713

Order Date: Sep 23, 2020

Purchase Order Number:

Company Account:

ASSA ABLOY Invoice Number: IN01439946

ASSA ABLOY Order Number: S1212807

Shipping Information

Shipping Address:

Shipping Method:

TOTAL SEND WHEN COMPLETE#SEND WHEN COMPLETE

Additional Ship To Contact Details

Bob Builder

094489169

| Product | Qty | Each | Status | Total |
|--|-----|---------|----------|---------|
| IMPACT DOOR STOP 320.00 BLACK 904-85396 2307B | 10 | \$3.79 | Invoiced | \$37.89 |
| VESTIBULE LK SATIN CHROME L3572SC | 1 | \$37.22 | Invoiced | \$37.22 |

Order Subtotal: \$75.11

Tax: \$11.27

Order Total: \$86.38

Billing Information

Billing Address:

Billing Method: Invoice

Amount: \$86.38

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ASSA ABLOY
Opening Solutions