

NOTICE OF ELEVENTH (11TH) ANNUAL GENERAL MEETING

SHORTER NOTICE IS HEREBY GIVEN THAT THE ELEVENTH (11TH) ANNUAL GENERAL MEETING OF THE MEMBERS OF ASSA ABLOY OPENING SOLUTIONS INDIA PRIVATE LIMITED WILL BE HELD ON MONDAY, 29TH SEPTEMBER, 2025 AT 03:20 P.M. (I.S.T.) THROUGH VIDEO CONFERENCING FOR WHICH THE REGISTERED OFFICE OF THE COMPANY SITUATED AT ECOSTAR, 11TH FLOOR, 1101 & 1103, VISHWESHWAR NAGAR, OFF AAREY ROAD, GOREGAON EAST, MUMBAI, MAHARASTRA - 400063 SHALL BE THE DEEMED VENUE

TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS: -**1. ADOPTION OF FINANCIAL STATEMENTS:**

To receive, consider and adopt the Audited Financial Statements of the Company including Balance Sheet, Statement of Profit & Loss, Cash Flow Statement, and notes thereon together with the reports of Board of Directors and Auditors for the financial year ended 31st March, 2025.

2. APPOINTMENT OF STATUTORY AUDITOR

To consider and if thought fit, to pass, with or without modification, the following resolution as an **Ordinary Resolution:**

“RESOLVED THAT pursuant to the provisions of Section 139, 141 and other applicable provisions of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), as amended from time to time, and the rules made there under and pursuant to the recommendation of Board of Directors, M/s. B. K. Khare & Co, Chartered Accountants (Firm Registration Number 105102W), be and are hereby appointed as Statutory Auditors of the Company for a term of 5 (Five) consecutive years to hold office from the conclusion of this 11th Annual General Meeting until the conclusion of the 16th Annual General Meeting to be held in the year 2030 at such remuneration as may be mutually agreed between the Board of Directors and Auditors of the Company.”

On behalf of the Board of Directors
ASSA ABLOY OPENING SOLUTIONS INDIA
PRIVATE LIMITED



Amit Anand Athalye
Amit Anand Athalye
Director

DIN: 09184481

Address: Flat No. 1104, M Building,
Msr Queenstown, Udyognagar,
Chinchwad, Pune- 411033, Maharashtra

Date: 19-Sept-2025
Place: Pune

NOTES:

1. Pursuant to Circular Nos. 14/2020, 17/2020, 20/2020, 02/2021, 19/2021, 21/2021, 02/2022, 10/2022, 09/2023 dated April 08, 2020, April 13, 2020, May 05, 2020, January 13, 2021, December 08, 2021, December 14, 2021, May 05, 2022, December 28, 2022 and September 25, 2023 followed by General Circular No. 09/2024 dated September 19, 2024 issued by the Ministry of Corporate Affairs (hereinafter collectively referred to as "MCA Circulars"),, physical attendance of the Members to the AGM venue is not required and Annual General Meeting (AGM) be held through Video Conferencing (VC) or Other Audio Visual Means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/ OAVM.
2. Since this AGM is being held through VC/OAVM pursuant to the MCA Circulars issued by Ministry of Corporate Affairs, this AGM is being held through VC / OAVM, where physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for this AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
3. Corporate Members intending to send their Authorized Representatives to attend the meeting, pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company a certified copy of the Board Resolution authorizing its representative to attend the AGM through VC / OAVM on its behalf.
4. All documents referred to in the Notice as well as the Director's Report, are open for inspection at the Registered Office of the Company on all working days during normal business hours up to the date of the Annual General Meeting.
5. Members attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
6. Since the AGM will be conducted through VC/OAVM, the route map is not annexed in this Notice.
7. The Register of Directors and Key Managerial Personnel and their Shareholding maintained under Section 170 of the Companies Act, 2013 and the Register of Contracts or arrangements in which Directors are interested under Section 189 of the Companies Act, 2013 will be available for inspection in electronic mode.
8. For any investor related queries, communication may be sent by e-mail amit.athalye@assaabloy.com

Instructions for attending/joining the e-AGM:

The members will be able to attend the e-AGM through VC/OAVM by following procedure:

1. The link for e-AGM will be made available on the Email Id of the shareholders as registered with the company. Enter the login credentials i.e. User ID and password mentioned in your email. After entering the details appropriately, click on LOGIN.
2. Members are advised that facility of joining the AGM through VC shall be kept open 15 minutes before the time scheduled for the AGM and shall not be closed till the expiry of 15 minutes after scheduled time. The video-conference shall allow for two-way teleconferencing for the ease of participation of the members and the participants.
3. Members are requested to cast their vote by a show of hands in the meeting unless demand for poll is made by any Member or Chairman. If demand for poll is made by Chairman or any Member, Members are requested to convey their assent or dissent on the resolution by sending emails through their registered email address on amit.athalve@assaabloy.com. The result of the poll shall be deemed to be the decision of the meeting on the resolution on which the poll was taken.
4. Members are encouraged to join the meeting through Laptops for better experience.
5. Further, members will be required to turn their camera on, if any, during the meeting and hence internet with good speed should be preferred to avoid any disturbance during the meeting.
6. While all efforts will be made to make the VC/OAVM meeting smooth, participants connecting through mobile devices, tablets, laptops, etc. may, at times, experience audio/video loss due to fluctuation in their respective networks. Use of a stable Wi-Fi or LAN connection can mitigate some of the technical glitches.